

JOB POSTING

**Connecticut Mental Health Center
Clinical Social Worker
Ambulatory Services Hispanic Clinic – Multiple Positions
CM26763; CM100025; CM26535; CM26232
Open to the Public**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Location: 34 Park Street, New Haven, CT 06519

Program/Unit: CMHC- Hispanic Clinic

Shift/Schedule/Hours: 1st Shift / 35 hours - Monday - Friday / 9:00 AM – 4:30 PM

Salary Range: \$61,971.00 to \$83,747.00

Posting Date: March 10, 2015 **Closing Date:** April 12, 2015

The Connecticut Department of Mental Health and Addiction Services has multiple openings at the Connecticut Mental Health Center Ambulatory Services Hispanic Clinic in New Haven, CT.

Duties may include but not limited to: As an active member of an interdisciplinary treatment team, responsible for the care of monolingual Hispanic clients including determining eligibility for services and/or service needs; gathering developmental, social, clinical, and legal history for the purpose of evaluation, treatment, and disposition planning for assigned clients; providing ongoing therapeutic contacts with assigned clients via individual, family and/or group treatment; participating in crisis intervention and home visits as needed; assisting clients to access and utilize needed services and resources to facilitate treatment and disposition planning; attending clinical rounds and treatment planning meetings; seeking consultation when needed; ensuring that all clinical documentation is completed in a thorough and timely manner in accordance with applicable guidelines; coordinating and chairing treatment/service planning meetings as indicated; working with colleagues to provide adequate clinical coverage in the event of staff absences and when needed to facilitate staff development needs or the management of crises; participating in committees or work groups as assigned; and, related duties as assigned.

General Experience and Training: Licensure as a Clinical Social Worker in the State of Connecticut.

Special Requirements: Must be Bi-Lingual Spanish Speaking. Must possess and retain a current motor vehicle operator's license. Occasionally travels to client appointments in the New Haven, CT area. Incumbents in this class must possess and retain a license to practice Clinical Social Work pursuant to Sec. 20-195 (m) through (r) of the Connecticut General Statutes. Must successfully complete and pass background and compliance checks.

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status or candidates who possess the general and special experience and training may apply.

Note: Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

Application Instructions: Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12)

To be considered for this position:

1. **DMHAS employees who are lateral transfer candidates** (example: CSW applying to a CSW posting) must submit a completed DMHAS Lateral Transfer Form. Lateral Transfer Request Forms received without a position number will not be processed
2. **DMHAS employees who are promotional/demotional candidates** must submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).

3. **All other applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

PLEASE SEND APPLICATIONS TO:
DMHAS – Connecticut Mental Health Center
ATTN: Robert Paolitto, Human Resources, Fax: (203) 974-7637
34 Park Street, New Haven, CT 06519
Email : Robert.Paolitto@ct.gov

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at <http://www.ct.gov/dmhas/cwp/view.asp?a=2904&q=420408>

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities' persons with disabilities and in recovery are encouraged to apply. **(P-1)**